

Approved 05/18/2017

I. CALL TO ORDER at 6:15 pm at the Fremont Safety Complex, 425 Main Street. Present were Selectmen Gene Cordes and Neal Janvrin; Town Administrator Heidi Carlson; Complex Maintenance Supervisor Mike Malloy, Fire Chief Richard Butler, Police Lieutenant Peter Morelli; and Jim Young of Young Brothers Well. The purpose of the meeting was to consult with the vendor about the proposed work to replace the Complex well.

Young was determined to be the lowest responsible and most comprehensive proposal for the well work, gathered over last fall. Young met with Town Officials today to review the scope of work, location for placement of the new well and other project details. Cordes detailed out the situation wherein the pump is lodged in the well and unable to be removed. Janvrin further detailed the camera work done last fall and other repair attempts. This work is a proactive approach as the pump is now at 20 years of age, and if it fails, we will be in a crisis situation without water and dependent on several factors to get it fixed.

Participants walked the area near the existing well, which is outside the 100 foot well setback, to locate a suitable position to dig. Chief Butler marked several trees that need to come down, and Young will move two large rocks that are in the way when he comes to do the work. Malloy will remove as many of the trees as he can safely, using Town equipment, and Carlson was directed to talk with the Road Agent and a tree company about removing a couple of larger trees from the area.

The scope of work was discussed and Young feels that he can stay within the quote provided, the only change may be if more casing is needed. He reviewed the sketch that retired Chief Heselton had done at the time the existing well was dug, to see the specifications. He also explained another process which could become necessary, but said he will not know until they begin digging.

Young said he could be here in a couple of weeks and will wait to hear from Carlson that the tree work is complete. Carlson will send an email with the outline of the contract items and the Town's insurance requirements in the next couple of days.

With no further discussion, Young spoke further with Butler and Malloy, and Morelli left the site. Janvrin moved to recess the meeting at 6:33 pm and Selectmen and Carlson each drove back to the basement meeting room at the Fremont Town Hall.

Once the meeting room was set up, Cordes called the Board's meeting back to order at 6:50 pm, when live broadcasting began. All rose for the Pledge of Allegiance.

Cordes announced that the meeting had begun at the Safety Complex and recessed at 6:33 pm to return to the Town Hall.

Janvrin and Cordes read through the following list of announcements.

II. ANNOUNCEMENTS

1. The Parks & Recreation Commission is sponsoring a Spring Yard Sale this Saturday. The map of all participating sites is available at the Parks & Recreation Facebook and the community Facebook page.
2. Next Wednesday May 17th, the Town Clerk's Office will be delayed in opening due to a training session. The office will be OPEN ONLY from 4:00 to 7:00 pm.
3. The Ellis School 2017 DARE Graduation will be held on Friday May 19th at Ellis School.

4. Spring Bulky Day will be held on Saturday May 20th from 8:00 am to 12 noon at the Fremont Highway Shed on Danville Road. This is the same day as the Library Book Sale and the Fremont Garden Club Spring Plant Sale.
5. The Building Inspector's Office will be CLOSED on Tuesday May 23, 2017 for a training seminar. Please plan accordingly.
6. Memorial Day parade will be held on Sunday, May 28, 2017 at 9:00 am. To participate and help out in this event, please contact Jeanne in the Selectmen's office at 895 2226 x 11 as soon as possible. We are looking for singers and readers for the cemetery ceremonies.
7. The Town will sponsor Camp Fremont again this year. Information is available on the homepage of the Town website, or by contacting the Town Offices.
8. The Fremont Cable Committee has been expanded from 3 members to 5, and is also looking for volunteers. This might include work on the next cable renewal franchise, development of policy for FCTV and participation in monthly meetings. Time commitment is approximately 2-3 hours per month. Anyone looking for more information should contact Bruce White at fremontctv@gmail.com.
9. There are open positions on all of the Land Use Boards (Conservation Commission and Planning Board). Contact Casey Wolfe for more information at 895 3200 x 17.
10. The State DP-8 Low and Moderate Income tax form was released this week. We have mailed them out to those making a request in past years, and the print form is available at the Town Offices. If you would like one mailed, contact Jeanne or Heidi. They are also available on the Town's website with a direct link and they can be filled out electronically.
11. There are vacant seats representing Fremont to the Solid Waste 53B District as well as to the Rockingham Planning Commission. Contact Heidi Carlson for more information if you may be interested in either of these positions.
12. Ellis School Field Day will be held on Friday June 9th at the Town's Memorial Fields. The fields will not be open to the public during the event, which will be Monday June 12th in case of rain.

III. LIAISON REPORTS

05/08/2017 Economic Development Committee Meeting – Cordes reported the regular monthly meeting was held at the Spaulding & Frost Café on Monday. Focus was on updating progress on the projects in the works, applications being submitted for grants and project consideration; as well as planned upcoming Planning Board activity relative to over 55 housing; and looking ahead to Wednesday's Business Open House.

05/10/2017 EDC Business Forum – Cordes reported that donors had stepped forward to handle the components of the Forum, including postage and processing of the invitations; providing food for the event; and a raffle prize. The event was not heavily attended, but those who attended contributed a lot., and it was good to hear what people had to say. Current business owners indicated it is hard to obtain employees that want to work a lot, which is a challenge.

No date has been set yet, but the Committee is anticipating having another event after the summer season. The next monthly meeting be held on Monday June 12th at 6:30 pm in the Fremont Public Library.

IV. APPROVAL OF MINUTES

Members had reviewed the minutes of 04 May 2017. Janvrin moved to approve the minutes as written. Cordes seconded and the vote was approved 2-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Town Hall Basement Weekly Update: Over the past week we have put additional items in storage on the third floor and out in the rear shed. The Food Pantry remaining food items were taken to the third floor and their cabinets are marked for moving to the storage unit.

- Carlson met with Mark Minasalli on Tuesday and have requested boxes so we can continue to pack.

Carlson is marking all furniture for placement in the storage unit. The trailer is expected to arrive here by the end of next week.

- Metals were taken to the Highway Shed for storage until the metals dumpster arrives for Bulky Day.

- Additional cleaning and purging continues to take place weekly. Jeanne Nygren continues to work on purging the duplicate files from the basement file cabinets.

- Comcast was at the Town Hall on May 9th to move the fiber line for the access feed. Access AV is scheduled to break down the FCTV studio on Tuesday May 16th. KTM will work with us to keep the rack and computer in the basement level throughout construction so that FCTV can stay on air.

- Steve Tomasz completed the repair work to the concrete at the front walkway over the weekend.

- DayStar set up Rick and Casey on the first floor. Casey began working on the main floor on Thursday and Rick will be up here by next week. Williams Communications finished the phone work Wednesday as well.

- Working with KTM Carlson has identified other material that they can use during construction and will remove the balance that they cannot use. The existing dumpster will be pulled by the end of next week to make room for storage trailer, and then another dumpster brought in after May 22, when construction is due to begin.

2. 2015-2016 Encumbered Projects Update:

- Town Hall renovations as above.

- Another portion of the Daystar encumbered work (backup systems) was completed and paid for in this weeks manifest.

3. 2017 Projects Update:

- Highway Department meeting with Petra Paving this week to get a second estimate on the sealcoating work in the budget. Have also asked them to look at the Town Hall lot at the Road Agent's suggestion as paving here also in need of maintenance to preserve it.

4. North Road – an Intent to Cut was approved last week for the Peterson Property at Map 6 Lot 51, which includes cutting of some trees near the right-of-way. These are the owner's trees and do not need the permission of the Town relative to the Scenic Road status.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$50,609.74 for the current week dated 12 May 2017. Motion was made to approve the manifest by Janvrin. Cordes seconded and the vote was unanimously approved 2-0.
2. Janvrin moved to approve a vacation request for Carlson following some discussion about only using vacation time to make up for less than 80 hours in a pay period given the number over 40 that Carlson works each week.
3. Selectmen reviewed the folder of incoming correspondence. Selectmen reviewed and signed an outgoing letter, with the Highway Department, to thank Steve Chase for 24 years of service to the Town of Fremont plowing and performing contracted winter maintenance.
4. Selectmen reviewed a renewal appointment for Steve Henderson now that he has completed his one year probationary period. With the recommend of Chief Twiss, Janvrin moved to accept the Chief's recommendation and appoint Steven Henderson as a part-time police officer now that he has completed his probation. Cordes seconded and the vote was unanimously approved 2-0.
5. Carlson explained the CAI Technologies annual contract renewal for WEBGIS support which includes CAI hosting all of the Town's tax map data online. The annual cost has increased \$600 and it is the first increase in 5 or 6 years since the Town started participating in the program. This was included as part of the budget from last year's contract notification.

This is a service provided to make more of the Fremont data available online. Janvrin moved to sign the renewal contract with CAI for the term through 07/29/2018. Cordes seconded and the vote was unanimously approved 2-0.

6. A reminder that anyone looking for the Land Use and Building Offices should come to the main floor of the Town Hall as of next week. Signage is being updated as people are settled on the first floor. The Land Use office is just inside the front door, to the left; and the Building Inspector is past the Town Clerk's Office on the right side of the hall in the back (by the trophy case).
7. Janvrin asked about contacting the Rockingham County Department of Corrections to do roadside cleanup in response to several complaints he has had about trash along Beede and North Roads. The Board was supportive and Janvrin will make contact and see about the details and scheduling of the program.

VIII. WORKS IN PROGRESS

1. Carlson reported that the recodified Zoning Ordinance is being put together in it's final form and will be printed shortly. The new Ordinance is up on the Town's website as of today.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 7:23 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a tax hardship matter. Cordes seconded and the roll call vote was unanimously approved 2-0; Cordes – yes; Janvrin – yes.

At 7:25 pm motion was made by Janvrin to return to public session. Cordes seconded and the roll call vote was unanimously approved 2-0; Cordes – yes; Janvrin – yes.

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Janvrin then moved to approve the abatement of interest and cost on the 2014 tax lien on parcel 04-001.001 in the amount of \$1,655.29 in accord with a payment plan, and that the owner has paid the full amount of the principal and 1/3 of the interest as agreed. Cordes seconded and the vote was approved 2-0. Selectmen signed the abatement form.

Selectmen talked briefly with Bruce White to get him up to date on the status of the Economic Development Committee, who is moving their meetings to the Library as of June as the Café is closing. There was also discussion about getting an AED training to all of the boards and committees, as well as getting that training completed for town employees and officials.

With no further business to come before the Board, motion was made by Janvrin to adjourn the meeting at 7:35 pm. Cordes seconded and the vote was unanimously approved 2-0.

The next regular Board meeting will be a work session, to be held on Thursday May 18, 2017 at 6:30 pm. The meeting will be held at the Town Hall, in the main floor meeting room.

Respectfully submitted,

Heidi Carlson
Town Administrator